



United Nations Development Programme

**Localizing the UN Millennium Development Goals in Turkey
through the Local Agenda 21 Governance Network**

Brief Description:

This Project capitalizes on the momentum gained by the Turkey Local Agenda 21 (LA-21) Program, encompassing a series of intertwined and mutually-supportive democratic governance projects conducted during 1997-2005 with the support of pertinent decisions of the Council of Ministers, and under the auspices of UNDP.

Building on the experience of the Turkey LA-21 Program, this Project aims at localizing the Government's MDG commitments by advocating the prioritization of the UN Millennium Development Goals (MDGs) in local action. The project strategy rests on participatory local governance as the basic means for the civil society and citizenry to mobilize local level action for achieving the MDGs and rendering account for shortcomings; advocating the critical role of local authorities in promoting gender equality, and engaging broader segments of the society, including the private sector, in localizing the Government's MDG commitments.

In this context, the Project has the following intended outputs: (1) launching a campaign at the national and local levels entitled "Our City Supports the Millennium Development Goals" towards localizing the MDGs, and promoting "local governance" as the primary and essential means for attaining the MDGs; (2) building the capacities of local authorities and City Councils to monitor and support the realization of the MDGs through the development and internalization of local governance practices; (3) establishing the support, monitoring and evaluation mechanisms for localizing the MDGs; and (4) promoting "best practices" of partnerships between local governance actors and the private sector for achieving Turkey's development and MDG targets by localizing the MDGs through institutional partnership and collaboration with the Union of Chambers and Commodity Exchanges of Turkey (TOBB), local chambers and commodity exchanges and their membership.

PROJECT DOCUMENT

I.A. SITUATION ANALYSIS

I.A.1. Millennium Development Goals (MDGs)

At the Millennium Summit in September 2000, world leaders agreed on an ambitious agenda. In addition to declaring their support for freedom, democracy and human rights, they set eight goals (“Millennium Development Goals”) for development and poverty eradication, to be achieved by the year 2015:

- Goal 1: Eradicate extreme poverty and hunger
- Goal 2: Achieve universal primary education
- Goal 3: Promote gender equality and empower women
- Goal 4: Reduce child mortality
- Goal 5: Improve maternal health
- Goal 6: Combat HIV/AIDS, malaria and other diseases.
- Goal 7: Ensure environmental sustainability
- Goal 8: Develop a global partnership for development

Building upon the successes of many local level sustainable development initiatives in the past decade, the global community recognized that the progress towards the Millennium Development Goals will be determined first and foremost by progress at local level and local actors will need national and global support to develop the capacities they need to make them happen.

I.A.2. Turkey Local Agenda 21 Program and MDGs

Chapter 28 of “Agenda 21” endorsed by the United Nations Conference on Environment and Development (the “Earth Summit”), held in Rio de Janeiro in 1992, calls upon local authorities in every country “to undertake a consultative process with their populations and achieve a consensus on Local Agenda 21 for their communities”. Local Agenda 21, pursuant to global Agenda 21, sets out to pave the way for achieving sustainable development at local level. Local Agenda 21 is a mainstream process, perforating and embracing all aspects of local governance.

The outcome of Local Agenda 21 implementations since the Rio Summit finds its paramount expression in the report entitled “*Implementing Agenda 21: Report of the Secretary-General*”, prepared by the UN Secretary-General Kofi Annan for WSSD – the World Summit on Sustainable Development, held in 2002 in Johannesburg, which underlines that “At the local level, the most successful umbrella for participation has been the local Agenda 21 initiatives”.

UNDP-Turkey has been cooperating with the national counterparts in the area of local governance since 1997, through the Local Agenda 21 (LA-21) Program. The overall objective of the Program is to strengthen local governance by ensuring that civil society participates in decision-making and influences local investments. The LA-21 Program, encompassing over 60

cities, reflects a decentralized and enabling approach, based upon networking and collaboration among equal partners. The primary decision-making and “enablement” mechanisms are the participatory platforms established in the form of City Councils, supported and complemented by working groups, women and youth councils, and platforms of children, elderly and disabled. In fact, as a direct impact of the LA-21 Program, the “City Councils” have been incorporated in Article 76 of the new Law on Municipalities (No. 5393), along with other participatory mechanisms and processes.

The Program enabled the development of a new local governance model in Turkey whereby public institutions, local authorities and civil society organizations are forming the triangle of the local decision-making processes. The implementation of the Program to date has demonstrated its potential to trigger social transformation that accelerates the decentralization and democratization process in the country, as well as the process of integration with the European Union.

The third-phase project entitled “*Localizing the Millennium Development Goals and WSSD Plan of Implementation through the Turkey Local Agenda 21 Governance Network*”, launched in 2003 under the LA-21 Program, has a special focus on the localization of the MDGs. This project aimed at promoting and substantiating the MDGs and WSSD Plan of Implementation at local level via launching a Local Agenda 21 Small Grants Program.

Since its inception, the LA-21 Program is being coordinated by IULA-EMME – International Union of Local Authorities, Section for the Eastern Mediterranean and Middle East Region. Through a world-wide unification process, the new world organization for local authorities was formally established in 2004 under the name “United Cities and Local Governments” (UCLG). UCLG-MEWA thus recently started to continue its functioning under the title of UCLG-MEWA – United Cities and Local Governments, Middle East and West Asia. During the UCLG World Executive Committee meeting held in June 2005 in Beijing, a global campaign was launched to encourage local authorities all over the world to formally commit themselves for the localization of the MDGs. In this respect, as one of the seven regional sections of the UCLG in the world, UCLG-MEWA (UCLG-MEWA) is currently in a stronger position to provide support and coordinate the pertinent activities in Turkey.

I.A.3. Justification for the Project

2005 has been a milestone year in reviewing the progress in addressing the MDGs, particularly with regard to the fight against global poverty. The Millennium+5 Summit in September revealed the urgent need to step up activity at all levels to achieve the MDGs. In order to galvanize all sectors of society, it has been increasingly acknowledged that awareness-building action at local level is indispensable.

Building upon the third phase of the LA-21 Program, a new project has been developed to accommodate the growing and pressing need for a consolidated effort in Turkey towards promoting the assignment of top priority to the MDGs, mobilizing action at local level in achieving the MDGs, underlining the crucial role of local authorities in promoting gender equality, and raising awareness that the MDGs require commitment from society as a whole, with an overall target of localizing the Government’s explicit commitment to the MDGs.

In light of the above this Project will have the following targets:

1. Launching a campaign at the national and local levels entitled “Our City Supports the UN Millennium Development Goals” towards localizing the MDGs, and promoting “local governance” as the primary and essential means for attaining the MDGs
 - Launching a specific and focused campaign to raise the awareness on the MDGs and to promote their increased visibility and coverage in national and local TVs & media
 - Increasing the general awareness of the MDGs by local authorities, and ensuring their pertinent commitment (including the allocation of appropriate budgetary funds and the integration of MDGs in their strategic plans and programs). In this context, targeting the formal endorsement of the MDGs by the decision-making organs of at least 200 local authorities by the end of the year 2008
 - The integration and internalization of the MDGs within the broad spectrum of participatory mechanisms and processes developed within the context of the Turkey Local Agenda 21 Program
 - Enlarging the campaign as to promote increased ownership of, and support to the MDGs by the Grand National Assembly of Turkey and the central government organizations
 - Establishing concrete and mutually-supportive linkages between the processes of localizing the MDGs with Turkey’s accession to the European Union
 - Organizing an Evaluation & Coordination Meeting during the second year of project implementation, and organizing an “MDGs Congress” during the third year to monitor and evaluate the outputs of the campaign

2. Building the capacities of local authorities and City Councils to monitor and support the realization of the MDGs through the development and internalization of local governance practices
 - Pursuant to Article 76 and the respective by-laws on City Councils in the new Law on Municipalities, the formal establishment of City Councils in at least 150 new cities with varying sizes, characteristics and geographical locations (including other participatory mechanisms to function under the umbrella of City Councils) by the end of 2008, and having them to join and support the campaign on MDGs
 - Developing the capacities of the existing City Councils established under the LA-21 Program in effectively addressing the MDGs at local level
 - Strengthening and consolidation of the National Network of LA-21 Women Councils, with a special focus on benefiting from the potential of this women network for effectively addressing the MDGs at the national & local levels, in particular Goal 3
 - Strengthening and consolidation of the LA-21 National Youth Parliament, with a special focus on benefiting from the potential of this youth network for effectively addressing the MDGs at the national & local levels
 - Conducting “Training of Trainers” programs on priority areas on a regional basis to contribute to the training and local capacity building programs in cities having joined the campaign on MDGs

3. Establishing the support, monitoring and evaluation mechanisms for localizing the MDGs
 - Engagement of the core staff for coordinating the pertinent activities and conducting the capacity development under the Project
 - Gathering and sharing information in relation to MDGs to serve as a “clearing house” for local authorities, as well as for local stakeholders and participatory mechanisms
 - Making arrangements for monitoring and assessing the progress, and measuring success in relation to attaining the MDGs at local level
4. Promoting “best practices” of partnerships between local governance actors and the private sector for achieving Turkey’s development and MDG targets by localizing the MDGs through institutional partnership and collaboration with the Union of Chambers and Commodity Exchanges of Turkey (TOBB), local chambers and commodity exchanges and their membership
 - Collaborating with potential partners at international and national levels in promoting the development of “best practices” of partnerships with the private sector in localizing the MDGs.
 - Implementing a joint program with TOBB to support small-scale demonstration projects with an anticipated “trigger” effect in addressing specific MDGs through partnership with the local chambers and commodity exchanges and their membership, representing the private sector; and reflecting a basic commitment for promoting and internalizing the MDGs by respective local authorities and participatory mechanisms.

I.A.4. Relevance to the Country Program

United Nations Development Assistance Framework – UNDAF (2006-2010): The UNDAF is explicit in designation of all UN agencies in Turkey to undertake programmatic interventions for systematically monitoring and achieving the MDGs. To that effect an MDG Working Group has been established.

UNDP Country Program Document-CPD (2006-2010): CPD highlights that UNDP will work with its partners to anchor the LA-21 experience at all levels of government. This will enable all municipalities in the country to benefit from the LA-21 experience in the establishment of City Councils that ensure civil society participation in decision-making, and deepening the role of youth and women’s platforms. The CPD also highlights that UNDP will prioritize increased support to policy dialogue platforms so that Turkey can achieve the MDGs for all its citizens.

The UNDP Country Program Action Plan – CPAP (2006-2010): The CPAP parallels the CPD by highlighting local democratic governance and policy dialogue, including monitoring and advocacy for the MDGs as critical programmatic intervention areas.

The project is referenced under the UNDP CPD and CPAP under both the Democratic Governance and Poverty Reduction portfolios due to its programmatic thrust which explicitly emphasizes democratic local governance – partnership, participation in decision making, gender equality and accountability – as a basic means for attaining the MDGs.

I.A.5. Institutional Framework

Pursuant to the Turkey LA-21 Program, the Project encompasses the following institutional framework at central and local levels:

Central Government Level:

The Undersecretariat of the State Planning Organization (SPO) attached to the Prime Ministry, prepares five-year national development plans and annual investment programs with direct implications for local authorities. The municipalities must present to the SPO every year their annual investment programs based on the National Development Plan and Annual Programs. The SPO also plays a key role, *inter alia*, with regard to promoting and reviewing the implementation of MDGs at national level. The SPO is a member of the National Steering Committee of the LA-21 Program.

The Ministry of Interior has an important tutelary role with respect to local administration, exercised via the provincial administrations under its jurisdiction. The Directorate-General of Local Authorities (DGLA) under the Ministry is responsible, *inter alia*, for preparing and overseeing the implementation of the by-laws on City Councils delineated in Article 76 of the Law on Municipalities (No. 5393). The DGLA, being a member of the National Steering Committee, is also responsible for providing the Government cost-sharing under the LA-21 Program.

The Ministry of Environment and Forestry is responsible for taking any necessary measures for the development of national environmental policy, the development of environmental standards, environmental protection, and pollution prevention. The Ministry is a member of the National Steering Committee of the LA-21 Program.

Directorate-General on the Status of Women (DGSW) attached to the Prime Ministry, has the overall responsibility for the development and implementation of gender policy primarily based on the CEDAW and the Beijing Platform of Action. The DGSW is a member of the National Steering Committee of the LA-21 Program.

The General Secretariat for the European Union (GSEU) attached to the Ministry of Foreign Affairs, has the overall responsibilities of coordinating internal efforts of harmonization to be carried out by the Turkish public organizations and agencies and conducting required research and studies within the framework of Turkey's EU accession process. The GSEU is a member of the National Steering Committee of the LA-21 Program.

Local Authorities Level:

The **Municipality** comprises the primary type of local authorities, whose jurisdiction encompasses via the recent legislation the settlements and the province and district centers with more than 5,000 inhabitants. As an outcome and based upon the general model evolved during the course of the Turkey LA-21 Program, the Law on Municipalities (No. 5393) enacted on 3 July 2005 stipulates under Article 76 the establishment of City Councils.

The **Metropolitan Municipality** is a two-tier structure, consisting of a metropolitan municipality, and district and first-tier municipalities. There are 16 municipalities with a metropolitan status in Turkey. Within the context of the restructuring of the public administration system in Turkey, the Law on Metropolitan Municipalities (No. 5216) was enacted on 23 July 2004.

The **Special Provincial Administration** is also a type of local authority whose jurisdiction encompasses the boundaries of the province. Each district within the province constitutes the electorate for the Provincial General Council. Within the context of the restructuring of the public administration system in Turkey, the Law on Special Provincial Administrations (No. 5302) was enacted on 22 February 2005.

In addition, the national legislation enables municipalities to establish unions to undertake common services and to encourage cooperative activities amongst them. Within the context of the restructuring of the public administration system in Turkey, the Law on Unions of Municipalities (No. 5355) was enacted on 25 May 2005.

Local Governance Level:

In general, the primary mechanisms of local governance established within the context of the Local Agenda-21 Program encompass the City Councils, working groups, women's and youth councils and platforms for special interest groups including children, the elderly and the disabled, as summarized below:

The **City Councils** constitute a basic mechanism of governance that brings together the central government, local administration and civil society within a collaborative framework of partnerships. The City Councils prepare and endorse their own by-laws and function accordingly. They constitute democratic platforms where development priorities and pressing problems of the city are identified and discussed.

The **Working Groups**, focusing on priority issues of the respective cities, function as another significant participatory mechanism encompassing a wide range of volunteers from different sectors and backgrounds. The number of Working Groups and the constituents of each group differ in line with the size and priority areas of each city.

The **Women's Councils** facilitate the raising of awareness on priority issues concerning women, particularly with regard to promoting the active involvement of women in decision-making processes, and the reflection of the gender perspective to all policies and strategies. In order to strengthen the exchange of information and experience between them, the Women's Councils have established their own national network.

The **Youth Councils** function with a view towards the development of the capacities of the youth and their "enablement", the participation of the youth in all aspects of local decision-making mechanisms, and promoting the role of the youth in the EU accession process. As a significant step towards institutionalization at the national level, the "LA-21 National Youth Parliament" has been established by the Youth Councils.

The participatory mechanisms in each city is being strengthened and enriched by platforms for **Special Interest Groups**, encompassing in general children, the elderly and the disabled.

The coordination and facilitation of LA-21 processes in each city is undertaken by the respective **Local Agenda 21 General Secretariat**, which also serves as the counterpart in the respective city to the coordinating agencies of the LA-21 Program.

Partnership with the Private Sector:

The Union of Chambers and Commodity Exchanges of Turkey (TOBB) is a critical private sector partner to the MDGs in Turkey. TOBB has had active involvement in the preparation of the National MDGR (2005) and supports the realization of the MDGs as the top-level umbrella organization representing the private sector.

Consequently, and, through the project at hand, TOBB participates in the project as a main partner. The main aim of TOBB can be summarized as providing and supporting the unity and solidarity between chambers and commodity exchanges as well as developing trade and industry sector according to their general interests, facilitating professional activities, giving priority to public approach in confidence and honesty, protecting professional ethics and discipline.

TOBB plays a critical role in demonstrating the potential of the private sector in supporting MDGs and the LA-21 processes at the local level through its vast national representative network and presence at the local and regional levels through its Chambers of Commerce and Industry, Chambers of Commerce, Chambers of Industry, Chambers of Maritime Commerce and Commodity Exchanges (with a total of 364 chambers and commodity exchanges in Turkey).

In the spirit of corporate social responsibility and responsible entrepreneurship, TOBB recognizes that there is an important area of collaboration within the context of LA-21 processes between local authorities and the private sector. As a strong advocate for the strengthening of support for the achievement of the MDGs, TOBB strives to create a climate of confidence and stability by supporting mechanisms and processes that enhance economic growth, prosperity, local democracy and practical implementation of strategic development issues such as poverty alleviation, employment generation, and sustainable human development in Turkey.

Partnership with the UN Country Team

By its nature, the Turkey LA-21 Program is spread throughout the country. In an increasing number of cities the City Councils and other participatory platforms will forward local democratic governance practices as a basic means to achieve the MDGs. As such the project is of interest to all UN agencies, but especially for those that are tasked with monitoring specific goals in Turkey. However, the particular MDG focus or thrust of each city cannot be determined in advance as this priority will be developed through participatory democratic mechanisms. For example, one city may prioritize Goal 1 while another may focus its efforts on Goal 3. Through the UNDP Country Office the Project will keep the UNCT informed of local level activities for the UNCT members to comment and when relevant participate in local level MDG advocacy events that are within their specific expertise or mandate. Furthermore, the project will build cooperation with the UN OHCHR (Office of High Commissioner for Human Rights) in order to ensure that rights issues are well integrated into the MDG-related activities.

I.A.6. Beneficiaries

The primary direct beneficiaries of the Project will be the local authorities participating in the Project by formally endorsing the MDGs in their decision-making organs, as well as the constituents of local participatory mechanisms and the broad spectrum of local stakeholders ranging from civil society organizations to the private sector. The primary private sector beneficiaries of the project are the local chambers, commodity exchanges and their members aiming to further the development climate of their cities through MDG oriented strategic action with development implications.

In the light of the positive impacts of localizing the MDGs, the ultimate beneficiaries of the Project will be the local communities at large, with particular repercussions upon the capacity building of women and youth.

I.B. STRATEGY

I.B.1. National Strategy

The Republic of Turkey lays an increasing emphasis on the MDGs. A significant indicator in this respect has been the formation under the coordination of the Ministry of Foreign Affairs of a special Working Group on MDGs to prepare the National Report of Turkey that was submitted to the UN World Summit entitled “MDGs+5” in September 2005 in New York. In conjunction with this initiative, a Report outlining the status and progress in Turkey in relation to the MDGs, prepared under the coordination of the State Planning Organization, was presented to the public in June 2005 via a joint press conference by the respective Minister of State and the UN Coordinator and UNDP Resident Representative for Turkey. There is thus an apparent interest and commitment on the side of the Government towards the MDGs.

I.B.2. UNDP’s Support Strategy: Policy Implications for MDGs

The UNDP continues to provide increasing and multi-faceted support to the Government of Turkey in the promotion and addressing of the MDGs at national level. Further, UNDP globally recognizes the importance of localizing MDGs as a means to make the targets as relevant and visible at the local/community level as possible. Together with its partners in Turkey, the UNDP Country Office proposes democratic local governance as the critical means – and the Local Agenda 21 supported city councils as the concrete local governance tools- through which MDG goals can be attained in all of Turkey for all of its citizens. This is important particularly in light of the gender and regional disparities underlying Turkey’s development performance, as highlighted by the Government’s MDG Report.

Consequently, and building on the practice of UNDP’s “flagship” democratic governance program, Local Agenda 21, all local level activity supported by the project will be underpinned by the following principles for realization of the MDGs:

- Make express linkage to rights of citizens to MDG targets
- Promote accountability of institutions and authorities tasked with MDG targets
- Make explicit arrangements to ensure that women participate effectively in project supported democratic governance platforms – notably the City Councils
- Continue to empower women and youth in local decision making processes
- Foster civil society and citizens’ participation, and ensure non-discrimination and attention to vulnerable groups in City Councils (pursuant to Article 76 of the Law on Municipalities)

I.B.3. The Union of Chambers and Commodity Exchanges of Turkey (TOBB): Support and Partnership Strategy

The project will strengthen partnership with the business community for localizing Turkey's MDGs and for achieving economic, social and democratic development objectives of the Government of Turkey. The partnership aims to highlight the MDG's relevance to the private sector and facilitate dialogue in order to stimulate and develop concrete partnership activities.

Output 4 of the project at hand is specifically framed with the objective of promoting local chambers and commodity exchanges and their membership in LA 21 cities to establish "best practices" of partnerships with local governance actors for achieving Turkey's development and MDG targets by localizing the MDGs through the LA 21 governance network.

Consequently, TOBB's support and partnership strategy to the project is two pronged:

- 1- Ensure advice, recommendations and leadership on mechanisms and processes to engage local chambers and commodity exchanges and their membership in endorsing the MDGs and the MDG campaigns of Local Agenda 21 City Councils.
- 2- Provide support, oversight, and guidelines to the chambers and commodity exchanges at local levels and their membership on eligibility criteria and selection processes for small-scale demonstration projects to receive support with an anticipated "trigger" effect in addressing specific MDGs; and reflecting a basic commitment for promoting and internalizing the MDGs by respective local authorities and participatory mechanisms.

In light of this strategy, the cost-sharing contributions from TOBB will be utilized for activities under Output 4 of the project through partnerships with local chambers and commodity exchanges in support to small-scale demonstration projects submitted exclusively by the local chambers and commodity exchanges; and to a much lesser extent for supportive managerial and technical assistance activities; organization of visits and meetings; developing a joint program for promoting the MDGs among the business community at the local and regional levels through roundtables and seminars organized with TOBB, with a view towards supporting pertinent demonstration projects.

As described in the ensuing Results and Resources Framework, the contributions from TOBB will be channeled into grants to small-scale demonstration projects explicitly addressing specific MDGs. In this, support will be provided only to projects that originate from the chambers or commodity exchanges and that demonstrate the principles of participation and partnership in and with the Local Agenda 21 City Councils, Women's Councils, Youth Councils, Working Groups, and Special Interest Groups. As also described in the ensuing Results and Resources Framework, the selection criteria for these projects will be developed in greater detail and jointly with TOBB, Ministry of Interior, UCLG-MEWA, partner cities and UNDP through a project selection committee to be established where TOBB will be a voting member.

TOBB Grants for small scale demonstration projects will be provided to the proposals submitted by the chambers and/or commodity exchanges for projects which chambers and/or commodity exchanges conduct with each other and/or with their members. The proposals will be submitted to the appropriate LA-21 City Council for review before final evaluation and selection by the central project selection committee.

TOBB's financial contribution towards funding of small-scale demonstration projects will be obtained by UNDP from TOBB as per project approval schedule.

Component 4 will be managed directly by the UNDP in close collaboration with TOBB.

II. RESULTS AND RESOURCES FRAMEWORK

| |
|---|
| <p>Intended Outcome: Legislation adopted to enable the participation of civil society organizations in the formulation and implementation of economic and social programs at the local level.</p> |
| <p>Outcome Indicator:</p> <p>Indicator: Commitment at national and local levels for addressing the MDGs.</p> <p>Baseline: The National Report of Turkey on MDGs, submitted to the UN World Summit entitled “MDGs+5” held in September 2005 in New York.</p> <p>Target: New Decentralization and Local Authorities Reform and State Planning Organization laws include provisions for public participation in local decision-making processes, particularly with respect to local investments.</p> |
| <p>Strategic Area of Support: G1-SGN3-SASN1 - Participation at Local Level - Social cohesion through development planning and other decision-making processes at the local level.</p> |
| <p>Partnership Strategy: UNDP CO’s partnership strategy is multi-pronged, involving the agencies of the central government; local authorities; civil society, and the Union of Chambers and Commodity Exchanges of Turkey (TOBB) and its local chambers and commodity exchanges as the top-level umbrella organization representing the private sector.</p> |
| <p>Project Title and Number: Localizing the UN Millennium Development Goals in Turkey through the Local Agenda 21 Governance Network</p> |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|---|--|--|---|---|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| 1. Launching a campaign at the national and local levels entitled “Our City Supports the Millennium Development Goals” towards localizing the MDGs, and promoting “local governance” as the primary and essential means for attaining the MDGs | 1.1 Launching a specific and focused campaign to raise awareness on the MDGs and promote their increased visibility and coverage in national and local TVs & media | 1.1.1 In collaboration with national and local media organizations, launching a specific and focused campaign to raise awareness on the MDGs and promote their increased visibility and coverage in national and local TVs & media | Organizing visits to major media organizations; providing “attractive” material in relation to MDGs to be utilized in relevant TV programs; promoting the organization of forums and similar programs on MDGs in major TVs; targeting to raise awareness via advertising in newspapers on special occasions (8 March, etc.) | Preparation of special material for the media organizations; newspaper ads on special occasions = 10,000\$ (other pertinent costs shall be covered under relevant budget allocations) | 10,000 |
| | | 1.1.2 Identifying and contacting eminent journalists and media figures that are responsive towards the MDGs to publicize and support the pertinent campaign | Organizing joint meetings and site visits, venue & facilities, travel, accommodation and catering in relation to meetings and site visits, promotion material | Travel, accommodation and catering in relation to meetings and site visits = 3,000\$ (promotion materials & other pertinent costs shall be covered under relevant budget allocations) | 3,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|--|---|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 1.2 Increasing the general awareness of the MDGs by local authorities, and ensuring their pertinent commitment (including the allocation of appropriate budgetary funds and the integration of MDGs in their strategic plans and programs); targeting the formal endorsement of the MDGs by the decision-making organs of at least 200 local authorities by the end of 2008 | 1.2.1 Launching and maintaining a continuous series of awareness-raising programs at local & national levels to inform mayors and local councilors on MDGs | Preparing promotion films & spots on MDGs, obtaining services for the preparation of the films & spots; filming of major events; organization of awareness-raising programs at local level; provision of venue and facilities, preparation of informative & promotion material, catering & logistical costs | Procurement of professional services for films & spots = 20,000\$; printing & other logistical costs (8,000\$) = 28,000 (costs of local programs shall be covered under relevant budget allocations) | 28,000 |
| | | 1.2.2 With the support of and in collaboration with the Ministry of Interior-General Directorate of Local Authorities, encouraging the local authorities to formally endorse MDGs by their respective Councils, including the allocation of appropriate budgetary funds and the integration of MDGs in their programs; conducting the campaign with a view towards having at least 200 local authorities from all over the country to formally endorse and declare their commitment to the MDGs before the end of 2008 | Supported by a pertinent Decree to be issued by the Ministry of Interior-General Directorate of Local Authorities, inviting local authorities to become a formal partner of the LA-21 Program, including the endorsement of the MDGs campaign. Continuous correspondence with local authorities; following up on the campaign progress and results, visits for face-to-face contacts in cities for their encouragement | Sundries & limited travel costs (other pertinent costs shall be covered under relevant budget allocations) | 2,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|--|--|---|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 1.3 The integration and internalization of the MDGs within the broad spectrum of participatory mechanisms and processes developed within the context of the Turkey Local Agenda 21 Program | 1.3.1 In conjunction with the nation-wide campaign, launching local campaigns and awareness-raising programs by LA-21 networks in respective cities, geared toward prioritizing the MDGs in the functioning of participatory mechanisms and their integration within the local action planning processes | Costs associated with the conducting of local campaigns by respective LA-21 networks, based upon the nation-wide campaign; informative and preparatory meetings and events in different cities; preparation of promotion and informative materials at local level | Sundries & limited travel costs = 2,000\$; catering & logistics (av. 1,500\$ per month for all cities x 24 months) = 36,000\$ (other pertinent costs shall be covered under relevant budget allocations) | 38,000 |
| | | 1.3.2 Effectively utilizing the LA-21 Houses (as well as the neighborhood centers, and the centers for women and youth) as venues for promoting MDGs at the community level | Provision of basic equipment & refurbishment needs; operation & maintenance costs; computer accessories & stationery; catering & other logistics (all limited with pertinent activities) | Limited equipment = 12,500\$; computer accessories & stationery = 10,000\$ = 22,500\$ | 22,500 |
| | 1.4 Enlarging the campaign as to promote increased support to the MDGs by the Grand National Assembly and the central government organizations | 1.4.1 Conducting a continuous series of visits to and organizing special programs for the Deputies of the Grand National Assembly, particularly with regard to increased support and the “ownership” of MDGs | Organization of visits to the Grand National Assembly and special programs for the Deputies in different contexts and locations; preparation of relevant promotion and campaign material | Catering & logistics for special programs 2,000\$; promotion materials 3,000\$ = 5,000\$ | 5,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|---|--|---|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | | 1.4.2 Promoting the incorporation of MDGs and local governance within the Development Plans and pertinent annual Programs prepared by the State Planning Organization, as well as within the plans, programs and budgets of relevant Ministries & other public institutions | Continuous correspondence with the State Planning Organization, as well as with relevant Ministries & other public institutions; pertinent advocacy & follow-up on the progress | Sundries & limited travel costs (other pertinent costs shall be covered under relevant budget allocations) | 2,000 |
| | 1.5 Establishing concrete and mutually-supportive linkages between the processes of localizing the MDGs with Turkey's accession to the European Union | 1.5.1 With the support of and in collaboration with the General Secretariat of the EU, advocating for having concrete references and links made to the MDGs in the formal documents of Turkey in the negotiation process with the EU | Continuous correspondence with the General Secretariat of the European Union; identification of key linkage areas; pertinent advocacy & follow-up on the progress | (Pertinent costs shall be covered under relevant budget allocations) | 0 |
| | | 1.5.2 Promotion of collaboration and cooperation between special units or centers on the EU established by local authorities having joined the campaign on the MDGs | Organizing at least 4 meetings for the representatives of special units or centers on the EU; provision of venue and facilities, travel, catering and accommodation of participants & other logistical costs | Each meeting 1,500\$ x 4 meetings = 6,000\$, including travel, catering, accommodation, training materials & logistical costs | 6,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|---|---|---|----------------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 1.6 Organizing an Evaluation & Coordination Meeting (2007) and organizing an “MDGs Congress” (2008) to monitor and evaluate the outputs of the campaign | 1.6.1 Organizing an Evaluation & Coordination Meeting of the LA-21 Governance Network in 2007, aiming to bring together key representatives of LA-21 partners & cities having joined the campaign, as well as the representatives of other relevant organizations to share views & evaluate the progress, and to overview the envisaged actions for the subsequent year | Provision of venue and facilities for the meeting, preparation & printing of informative & promotion material, travel, catering and accommodation of participants & other logistical costs | Accommodation & catering (min. 100 participants x av. 80\$ per person/day x 3 days = 24,000\$); travel & other logistical costs 6,000\$ = total 30,000\$ | 30,000 |
| | | 1.6.2 Organizing a wide-ranging “MDGs Congress” in 2008, aiming to bring together the representatives of the LA-21 Governance Network, as well as the representatives of relevant UN agencies, central government organizations, universities, NGOs, trade unions, professional syndicates, private sector organizations, chambers, etc. | Provision of venue and facilities for the Congress, preparation & printing of informative & promotion material, travel, catering and accommodation (partial) of participants & other logistical costs | Accommodation (partial) & catering (min. 300 participants x av. 60\$ per person/day x 2 days = 36,000\$); travel (partial) & other logistical costs 14,000\$ = total 50,000\$ | 50,000 |
| | | | Sub-Total for Output 1 | | 196,500 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|---|--|--|--|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| 2. Building the capacities of local authorities and City Councils to monitor and support the realization of the MDGs through the development and internalization of local governance practices | 2.1 Pursuant to Article 76 and the respective By-laws on City Councils in the new Law on Municipalities, the formal establishment of City Councils in at least 150 new cities with varying sizes, characteristics and geographical locations (including other participatory mechanisms to function under the umbrella of City Councils) by the end of 2008, and having them to join and support the campaign on MDGs | 2.1.1 With the support of and in collaboration with the Ministry of Interior-General Directorate of Local Authorities, encouraging and assisting the formal establishment of City Councils in at least 150 new cities; encouraging the local authorities in respective cities to formally endorse the MDGs as part of the pertinent campaign | Organization of at least 150 local training and awareness-raising programs (at least 1 program in each of the targeted 150 cities); provision of venue and facilities, preparation of training materials, catering and other logistical costs of participants | Each local program (min. 200 participants envisaged for each city) averaging 300\$ x 150 programs, including catering & logistical costs = 45,000\$ | 45,000 |
| | | 2.1.2 In conjunction with the formal establishment of the City Councils, encouraging and assisting the establishment and functioning of other participatory mechanisms to function under the umbrella of City Councils, including the Women & Youth Councils, Working Groups, Special Interest Groups, etc. | Series of meetings for each participatory mechanism in each city; provision of venue and facilities, preparation & reproduction of promotion materials & other logistical costs; meetings with the respective local stakeholders; follow-up of the pertinent activities in each city | At least one meeting for each of the participatory mechanism in each city (150 cities x min. 3 programs) = 40,000\$; sundries = 3,668\$ (as actual costs for the meetings are anticipated to be higher, the excess costs shall be covered locally) | 43,668 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|---|--|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | | 2.1.3 Subsequent to the formal establishment of the City Councils and other participatory mechanisms in new cities, encouraging and assisting the local stakeholders to develop their Local Action Plans in such a manner as to establish concrete linkages with the MDGs | Provision of technical assistance & support in relation to the development of LA-21 Action Plans, including the preparation of Existing Situation Reports and providing inputs to the Strategic Plans of the municipalities; preparation & printing of pertinent reports & documents | Printing of Action Plans & relevant documents & reports on MDGs (costs associated with the provision of technical assistance & support shall be covered under relevant budget allocations) | 10,000 |
| | 2.2 Developing the capacities of the existing City Councils established under the LA-21 Program in effectively addressing the MDGs at local level | 2.2.1 Providing technical support and assistance to the existing City Councils (also for other participatory mechanisms, including the Women & Youth Councils, Working Groups, Special Interest Groups, etc.) for adapting to the new legislation, and strengthening their capacities toward effectively addressing the MDGs at local level | Organization of at least 80 local training and awareness-raising programs (at least 1 program in 40 cities; 80 programs); provision of venue and facilities, preparation of training materials, catering and other logistical costs; meetings with the mayors, governors & local stakeholders; follow-up activities in each city | Each local program (min. 200 participants envisaged for each city) averaging 300\$ x 80 programs, including catering & logistics = 24,000\$ (costs associated with the provision of technical assistance & support shall be covered under relevant budget allocations) | 24,000 |
| | | 2.2.2 Providing technical support and assistance to the existing City Councils (including other participatory mechanisms) for establishing concrete linkages with the MDGs in their LA-21 Action Plans, and developing pilot demonstration projects on MDGs built upon respective action plans | Provision of technical assistance & support in relation to the incorporation of MDGs within the LA-21 Action Plans, and the development of pilot demonstration projects on MDGs built upon respective action plans; preparation & printing of relevant documents | Printing of LA-21 Action Plans & relevant documents & reports on MDGs (costs associated with the provision of technical assistance & support shall be covered under relevant budget allocations) | 15,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|--|--|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 2.3 Strengthening and consolidation of the National Network of LA-21 Women Councils, with a special focus on benefiting from the potential of this women network for effectively addressing the MDGs at the national & local levels, in particular Goal 3 | 2.3.1 Organizing 6 nation-wide meetings (each in a different geographical location) to bring together the representatives of LA-21 Women Councils from all parts of the country, each meeting focusing on capacity building and augmenting the role of women in addressing the MDGs | Provision of venue and facilities, preparation & printing of informative & promotion material; travel, catering and accommodation of participants; pertinent costs of trainers & other logistics | Each program; accommodation & catering (min. 80 participants x av. 30\$ per person/day x 2 days = 4,800\$); travel costs, printing & other logistical costs (3,200\$) = 8,000\$ per program x 6 programs = 48,000\$ | 48,000 |
| | | 2.3.2 Organizing a “National LA-21 Women Councils Solidarity Festival”, bringing together the representatives of Women Councils from all over the country to strengthen the network of LA-21 Women Councils, to share their pertinent experiences and to develop joint actions for effectively addressing the MDGs, in particular Goal 3 | Provision of a suitable venue and facilities for panels-seminars and group meetings, as well as for exhibitions; rental of stands; provision of facilities for films & other visual presentations; preparation of posters/banners & other printed and promotion material; catering and other logistical costs; travel and accommodation of participants & invited speakers | Accommodation & catering (min. 300 participants x av. 30\$ per person/day x 3 days = 27,000\$); printed/display & promotion materials, rental of stands, travel & other logistical costs (3,000\$) = 30,000\$ x 2 years (as actual costs for the Festival are anticipated to be higher, the excess costs shall be covered locally) | 60,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|--|---|--|---|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 2.4 Strengthening and consolidation of the LA-21 National Youth Parliament, with a special focus on benefiting from the potential of this youth network for effectively addressing the MDGs at the national & local levels | 2.4.1 Organizing a total of 10 nation-wide meetings (each in a different geographical location) to bring together the representatives of LA-21 Youth Councils from all over the country under the umbrella of the LA-21 National Youth Parliament, each meeting focusing on capacity building and augmenting the role of the youth in addressing the MDGs | Provision of venue and facilities, preparation & printing of informative & promotion material, travel, catering and accommodation of participants, pertinent costs of trainers & other logistics | For each program; accommodation & catering (4,000\$); travel costs (partial), pertinent costs of trainers, printing costs & other logistical costs (2,000\$) = 6,000\$ per program x 10 programs = 60,000\$ + additional 7,000\$ x 2 for Summer Schools | 74,000 |
| | | 2.4.2 Organizing a “Youth Summit” in Ankara in May 2007 & May 2008 in conjunction with the National Youth & Sports Day (19 May), with a special focus on developing an action plan for the youth for effectively addressing the MDGs | Provision of venue and facilities, preparation & printing of informative & promotion material, travel, catering and accommodation of participants & other logistics | Accommodation & catering (min. 300 participants x av. 30\$ per person/day x 2 days = 18,000\$); travel costs (partial); promotion materials & other logistical costs (7,000\$) = 25,000\$ per meeting x 2 years | 50,000 |
| | 2.5 Conducting “Training of Trainers” programs on priority areas on a regional basis to contribute to the training and local capacity building programs in cities having joined the campaign on the MDGs | 2.5.1 Conducting “Training of Trainers” programs on a regional basis on localizing the MDGs | Organization of at least 8 regional “Training of Trainers” programs; provision of venue and facilities, preparation of training materials, catering and other logistical costs; travel and accommodation costs | Each regional program 6,000\$ x 8 programs, including catering, accommodation, training materials & logistical costs = 48,000\$ | 48,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|--|--|---|---|--|----------------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | | 2.5.2 Conducting “Training of Trainers” programs on a regional basis on the formulation of pilot demonstration projects addressing the MDGs | Organization of at least 3 regional “Training of Trainers” programs; provision of venue and facilities, preparation of training materials, catering and other logistical costs; travel & accommodation | Each regional program 6,000\$ x 3 programs, including catering, accommodation, training materials & logistical costs = 18,000\$ | 18,000 |
| | | | Sub-Total for Output 2 | | 435,668 |
| 3. Establishing the support, monitoring and evaluation mechanisms for localizing the MDGs | 3.1 Engagement of the core staff for coordinating the pertinent activities and conducting the capacity development under the Project | 3.1.1 Engagement of key experts for coordinating and facilitating the activities under the Project | National Program Coordinator (NPC), Administrative Assistant, Finance Assistant, Local Governance Network Facilitator, Women Activities Facilitator, Youth Activities Facilitator & MDGs Local Projects Facilitator | NPC (no payment involved), Facilitators (each person 1,250\$ per month x 20 months = 26,250\$ x 3 persons = 75,000\$, Administrative & Finance Assistants (1,000\$ per month x 2 persons x 20 months = 40,000\$) | 115,000 |
| | | 3.1.2 Engagement of a team of experts to conduct the “training trainer” and other capacity development programs delineated in the Project | 2 Trainers to conduct the training programs delineated in the project, including the continuous follow-up of these programs | 2 Trainers/experts (2 persons x 1,250\$ per month x 20 months) = 50,000\$ | 50,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|--|---|---|--|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 3.2 Gathering and sharing information in relation to MDGs to serve as a “clearing house” for local authorities, as well as for local stakeholders and participatory mechanisms | 3.2.1 Gathering and disseminating pertinent information, identifying and documenting good and best practices and producing case studies in relation to the cities having joined the MDGs campaign in order to promote the effective transfer and sharing of lessons learned and best practice knowledge | Information gathering & dissemination; preparation & printing of publications on case studies of good and best practices of campaign cities; compiling, editing & design; pertinent expertise costs | Multi-color publications; brochures on case studies (including compiling, editing & design costs and translation of materials) | 55,000 |
| | | 3.2.2 Redesigning and continuously updating the Project web site for sharing and disseminating relevant information at local, national and international levels, as well as contributing to awareness-raising on the MDGs | Procurement of professional services for the redesign and maintenance of the web site; utilizing the full-time services of the Governance Network Facilitator | Web site design and maintenance costs (2 years) = 6,650\$; Governance Network Facilitator (pertinent costs are included under Section 3.1.1. above) | 6,650 |
| | 3.3 Making arrangements for monitoring and assessing the progress, and measuring success in relation to attaining the MDGs at local level | 3.3.1 Developing a set of criteria and performance indicators to be utilized in assessing the level of progress and the degree of success in each city, and/or for making comparisons between different cities with regard to MDGs | Provision of necessary expertise; reporting, reproduction & other relevant costs | Expertise costs 2,000\$ x 3 person/months = 6,000\$ (translation, reproduction & other pertinent costs shall be covered under relevant budget allocations) | 6,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|----------------|---|--|--|----------------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | | 3.3.2 On the basis of the respective criteria and performance indicators, monitoring the progress in the cities having joined the MDGs campaign, and preparing reports on the status of implementations in relation to the MDGs, including weaknesses and deficiencies as well as success stories | Provision of necessary expertise for monitoring the progress in the cities having joined the MDGs campaign; compilation of relevant data and information; preparation of pertinent reports; editing, printing & other relevant costs | Expertise costs 1,500\$ x 6 person/months = 9,000\$; (other pertinent costs shall be covered under relevant budget allocations) | 9,000 |
| | | | Sub-Total for Output 3 | | 241,650 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|--|--|--|--|---|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| 4) Promoting “best practices” of partnerships between local governance actors and the private sector for achieving Turkey’s development and MDG targets by localizing the MDGs through institutional partnership and collaboration with the Union of Chambers and Commodity Exchanges of Turkey (TOBB), local chambers and commodity exchanges and their membership. | 4.1 Collaborating with potential partners at international and national levels in promoting the development of “best practices” of partnerships with the private sector in localizing the MDGs | 4.1.1 Forging a sustainable partnership with the Union of Chambers and Commodity Exchanges of Turkey at the central level and with members of the assemblies of local chambers of commodity exchanges in promoting the development of “best practices” of partnerships in localizing the MDGs. | Organization of visits and meetings; developing a joint program for promoting the MDGs among the business community at the local and regional levels through roundtables and seminars organized with TOBB, with a view towards supporting pertinent demonstration projects | Travel, accommodation and catering in relation to meetings and site visits | 50,000 |
| | | 4.1.2 Collaborating with other relevant and interested private sector partners in Turkey in promoting the development of “best practices” of partnerships in localizing the MDGs | Organization of visits and meetings; developing joint programs for promoting the MDGs, with a view towards supporting pertinent demonstration projects | Travel & accommodation in relation to meetings and site visits (pertinent costs shall be covered under Section 4.1.1 above) | 0 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|------------------|---|---|--|---|-----------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | 4.2 Implementing a joint program with TOBB to support small-scale demonstration projects with an anticipated “trigger” effect in addressing specific MDGs through partnership with the chambers and commodity exchanges representing the private sector; and reflecting a basic commitment for promoting and internalizing the MDGs by respective local authorities and participatory mechanisms. | 4.2.1 Development of guidelines for the awarding of local demonstration projects, delineating different aspects of the evaluation and selection process, as well as a framework for monitoring their implementation. A project selection committee will be established where TOBB will be a voting member. | Consultations & working meetings with partnering organizations; provision of necessary expertise; reporting, reproduction & other relevant costs | Logistical costs; short-term expertise services (pertinent costs shall be covered under Section 4.2.2 below) | 0 |
| | | 4.2.2 Providing appropriate amount of grants exclusively to small-scale demonstration projects explicitly addressing specific MDGs and that originate from the chambers or commodity exchanges and that demonstrate the principles of participation and partnership in and with the Local Agenda 21 City Councils, Women’s Councils, Youth Councils, Working Groups, and Special Interest Groups; and reflecting a basic commitment for promoting and internalizing them by respective local authorities and participatory mechanisms | TOBB Grants for small scale demonstration projects provided to the proposals submitted by the chambers and/or commodity exchanges for projects which chambers and/or commodity exchanges conduct with each other and/or with their members. The proposals will be submitted to the appropriate LA-21 City Council for review before final evaluation and selection by the central project selection committee. | Providing grants to selected small-scale demonstration projects up to 20,000\$ for each project; targeting the launching of a minimum of 22 projects (the number of projects supported is anticipated to be increased via the mobilization of additional resources) | 400,000 |

| Intended Outputs | Output Targets | Indicative Activities | Inputs | | |
|---|-----------------------|---|--|---|------------------|
| | | | Input | Unit Cost | Cost (\$) |
| | 2006-2007-2008 | | | | |
| | | 4.2.3 In conjunction with the provision of grants, overseeing the implementation of selected local projects, and providing technical assistance where pertinent | Grants program reporting costs; logistical and other costs in relation to monitoring trips to and meetings in the locality; pertinent travel and accommodation costs | Reporting costs; MDGs Local Projects Facilitator (pertinent costs are included under Section 4.2.2 above) | 0 |
| | | | Sub-Total for Output 4 | | 450,000 |
| | | | Total for Outputs 1-4 | | 1,323,818 |
| Independent Audit | | Engagement of an internationally-acknowledged auditing company for auditing the project accounts (4,000\$ x 2 years) | | | 8,000 |
| | | | PROJECT TOTAL | | 1,331,818 |
| Project management, accounting and overheads | | General project management and accountancy allocation, support staff contributions, and operational costs of the office (including NGO overhead and UNDP administrative cost against Government contribution) | | | 118,182 |
| Project management, accounting and overheads-TOBB | | General Management Services Against Delivery from TOBB contribution | | | 25,000 |
| Project management, accounting and overheads-TOBB | | Implementation Support Services to TOBB | | | 25,000 |
| GRAND TOTAL | | | | | 1,500,000 |

III. MANAGEMENT ARRANGEMENTS

III.A. Execution Arrangements

Being launched within the context of the Turkey Local Agenda 21 Program, this Project will be implemented and coordinated by UCLG-MEWA – the United Cities and Local Governments, Middle East and West Asia (formerly IULA-EMME). UCLG-MEWA will thus be responsible for the management of the Project, including all substantive, technical, administrative, financial and secretarial functions with the direct utilization of LA-21 mechanisms at national level.

The designated National Program Coordinator (NPC) for LA-21 Program will be fully responsible for the coordinated work of the Project and ensure the intended outputs are fully achieved within their time restrictions. NPC will advise and consult UNDP Governance Program Manager/Program Associate for the full compliance of the achievements with the expectations of UNDP.

UCLG-MEWA will facilitate, guide and coordinate all relations with the participating municipalities and all their relevant stakeholders.

Pursuant to TOBB’s Support and Partnership Strategy, and Output 4 of the project, TOBB will play a critical role in promoting local chambers of commerce and industry in LA-21 cities to establish “best practices” of partnerships with local governance actors.

TOBB will further the outcome of the project through providing advice, recommendations and leadership on mechanisms and processes to engage local chambers of commerce and industry and their membership in endorsing the MDGs and the MDG campaigns of Local Agenda 21 City Councils.

As detailed in the Results and Resources Framework, TOBB will provide support to small-scale demonstration projects with an anticipated “trigger” effect in addressing specific MDGs through partnership with the chambers and commodity exchanges representing the private sector; and reflecting a basic commitment for promoting and internalizing the MDGs by respective local authorities and participatory mechanism.

III.B. Local-level Partnership to the LA-21 Program

Partnership to the LA-21 Program is open to all local authorities in Turkey (except village administrations, as they require a different setup), encompassing the metropolitan municipalities (including districts), the municipalities and the Special Provincial Administrations, as well as the unions of local authorities (as supporting organizations).

In line with the recommendation of the Ministry of Interior, the procedure for application and endorsement of formal partnership to the LA-21 Program has been revised in line with Article 74 of the new Law on Municipalities (No. 5393) to provide a firm legal base for the participation and partnership of local authorities, and to facilitate the allocation and channeling of local contributions.

In this context, local authorities that are interested in joining the LA-21 Program as partners will be required to take a decision in their Councils to launch the campaign on

MDGs in their contexts, and to apply for membership to UCLG World Organization (and thereby automatically to UCLG-MEWA), coupled with the request of becoming a formal partner of the LA-21 Program.

Pursuant to Article 74 of the Law on Municipalities, the respective applications for membership by local authorities (and thus their formal partnership to the LA-21 Program) will be finalized upon obtaining the consent of the Ministry of Interior.

Existing members of UCLG-MEWA that are partners of the LA-21 Program will not be requested to renew their membership, but will be encouraged to formally endorse to join the campaign on MDGs.

III.C. Provision of Government, TOBB and UCLG-MEWA Cost-sharing

The Government cost-sharing to the project will be transferred to UNDP accounts via the budget of the Ministry of Interior, Directorate-General of Local Authorities (DGLA), as stipulated in the Schedule of Payments hereunder.

Cost-sharing by the Union of Chambers and Commodity Exchanges of Turkey (TOBB) will be transferred to UNDP accounts, as stipulated in the Schedule of Payments.

In principle, the TOBB cost-sharing will be utilized per the following sub-allocation:

USD 400,000.00 as grants to selected small-scale demonstration projects;
USD 50,000.00 for costs associated with dissemination and promotion of MDGs;
USD 50,000.00 for multiple UNDP costs.

TOBB's financial contribution towards funding of small-scale demonstration projects will be obtained by UNDP from TOBB as per project approval schedule.

Existing and new partner local authorities will transfer their membership fees and local contributions directly to UCLG-MEWA. Subsequently, cost-sharing by UCLG-MEWA will be transferred to UNDP accounts, as stipulated in the Schedule of Payments hereunder. In case of the mobilization of additional local contributions, the project budget will be revised accordingly.

UNDP General Management Services of US\$ 55.000 (over the top method in two annual installments) will be deducted from the delivery against Government cost-sharing and TOBB contributions. Implementation Support Services fee of US\$ 25.000 will be deducted from delivery against TOBB contribution.

III.D. Monitoring and Evaluation

The Project will be subject to regular monitoring and evaluation in accordance with the policies and procedures established by UNDP, including but not limited to:

Quarterly Progress Reports: As part of the overall Local Agenda 21 Program reporting methodology, UCLG-MEWA will prepare 3 monthly progress reports and financial reports specifically for this Project.

Annual Project Reports: UCLG-MEWA will submit to UNDP annual project reports assessing the performance of the project in contributing to the intended outcome through identified outputs and partnership work.

Quarterly Project Working Group Meetings: A Project Working Group consisting of the representatives of supporting organizations and donors, including partnering private sector organizations, UCLG-MEWA and UNDP will be established for the review and facilitation of Project activities. The Working Group will regularly meet (every three months or more frequently if deemed necessary) to overview the progress of the Project.

Annual Program Steering Committee Meetings: UCLG-MEWA will work closely and coordinate with the Program Steering Committee (PSC), the advisory body of the Turkey Local Agenda 21 Program which includes representatives of the Undersecretariat of the Prime Ministry, the Prime Ministry-State Planning Organization, the Ministry of Interior, the Ministry of Forestry and Environment, the General-Directorate of the Status of Women, the General Secretariat of the European Union, the Youth Association for Habitat, UCLG-MEWA and UNDP. The representatives of supporting organizations and donors will be invited to the PSC meetings as a member of the PSC. The PSC will meet at least once every year during the course of the Project.

III.E. Project Audit

The project will be audited, in line with the UNDP audit requirements, once in its lifetime at a minimum. Adequate financial provision for the audit is included in the project budget.

IV. LEGAL CONTEXT

This project document shall be the instrument envisaged in the Supplemental Provisions to the Project Document, attached hereto. The host country implementing agency shall, for the purpose of the Supplemental Provisions to the Project Document, refer to the government cooperating agency described in the Supplemental Provisions.

The following types of revisions may be made to this project document with the signature of the UNDP Resident Representative only, provided he or she is assured that the other signatories of the project document have no objections to the proposed changes:

- (a) Revisions in, or addition of, any of the annexes of the project document (with the exception of the Standard Legal Text for non-SBAA countries which may not be altered and agreement to which is a pre-condition for UNDP assistance);
- (b) Revisions which do not involve significant changes in the immediate objectives, outputs or activities of a project, but are caused by the rearrangement of inputs already agreed to or by cost increases due to inflation; and
- (c) Mandatory annual revisions which rephrase the delivery of agreed project inputs, or reflect increased expert or other costs due to inflation, or take into account agency expenditure flexibility.

V. PROJECT BUDGET

| Budget Category | Description | Account | Description under the project | Total Budget | Budget (2006) | Budget (2007) | Budget (2008) |
|------------------------|--------------------------|----------------|---|---------------------|----------------------|----------------------|----------------------|
| | | | <i>PROJECT PERSONNEL</i> | | | | |
| PERLOC | National Professionals | 61100 | National Program Coordinator | 0 | 0 | 0 | 0 |
| PERLOC | National Professionals | 61100 | Local Governance Network Facilitator | 25,000 | 2,500 | 15,000 | 7,500 |
| PERLOC | National Professionals | 61100 | Women Activities Facilitator | 25,000 | 2,500 | 15,000 | 7,500 |
| PERLOC | National Professionals | 61100 | Youth Activities Facilitator | 25,000 | 2,500 | 15,000 | 7,500 |
| PERLOC | National Professionals | 61100 | MDGs Local Projects Facilitator | 0 | 0 | 0 | 0 |
| PERLOC | National Professionals | 61100 | Short-term Experts | 18,000 | 0 | 12,000 | 6,000 |
| PERLOC | National Professionals | 61100 | Capacity-building Team | 50,000 | 5,000 | 30,000 | 15,000 |
| PERADM | Administrative Personnel | 71400 | Administrative Assistant | 20,000 | 2,000 | 12,000 | 6,000 |
| PERADM | Administrative Personnel | 71400 | Finance Assistant | 20,000 | 2,000 | 12,000 | 6,000 |
| | | | <i>Project Personnel Total</i> | 183,000 | 16,500 | 111,000 | 55,500 |
| | | | <i>TRAVEL</i> | | | | |
| TRAV | Travel | 71600 | Travel for Project Implementation | 9,500 | 500 | 6,000 | 3,000 |
| TRAV | Travel | 71600 | Travel Abroad for Study Visits | 0 | 0 | 0 | 0 |
| | | | <i>Travel Total</i> | 9,500 | 500 | 6,000 | 3,000 |
| | | | <i>SERVICE CONTRACTS</i> | | | | |
| SERCT | Service Contracts | 72100 | Promotion films/spots & filming of events | 20,000 | 0 | 20,000 | 0 |
| SERCT | Service Contracts | 72100 | Website design & maintenance | 6,560 | 2,560 | 2,000 | 2,000 |

| Budget Category | Description | Account | Category/Description under the Project | Total Budget | Budget (2006) | Budget (2007) | Budget (2008) |
|------------------------|--------------------------|----------------|--|---------------------|----------------------|----------------------|----------------------|
| SERCT | Service Contracts | 72100 | Promotion & training materials | 32,000 | 0 | 20,000 | 12,000 |
| SERCT | Service Contracts | 72100 | Design/printing of publications | 30,000 | 0 | 20,000 | 10,000 |
| SERCT | Service Contracts | 72100 | Independent Audit | 7,000 | 0 | 3,500 | 3,500 |
| SERCT | Service Contracts | 72100 | Independent Evaluation | 0 | 0 | 0 | 0 |
| | | | <i>Service Contracts Total</i> | 95,560 | 2,560 | 65,500 | 27,500 |
| | | | <i>EQUIPMENT</i> | | | | |
| EQUIP | Expendable Equipment | 72400 | Computer accessories & stationery | 12,500 | 0 | 10,000 | 2,500 |
| EQUIP | Non-Expendable Equipment | 72400 | Non-expendable Equipment | 10,000 | 0 | 7,500 | 2,500 |
| EQUIP | Refurbishment | 73100 | Refurbishment of LA-21 Houses | 0 | 0 | 0 | 0 |
| | | | <i>Equipment Total</i> | 22,500 | 0 | 17,500 | 5,000 |
| | | | <i>TRAINING & CAPACITY BUILDING</i> | | | | |
| MISC | Other Training | 74500 | Capacity Building Programs (National) | 96,090 | 1,090 | 83,000 | 12,000 |
| MISC | Other Training | 74500 | Capacity Building Programs (Local) | 95,000 | 0 | 70,000 | 25,000 |
| MISC | Other Training | 74500 | Evaluation & Coordination Meeting | 30,000 | 0 | 30,000 | 0 |
| MISC | Other Training | 74500 | MDGs Congress | 50,000 | 0 | 0 | 50,000 |
| MISC | Other Training | 74500 | Meetings of EC centers/units | 6,000 | 0 | 3,000 | 3,000 |
| MISC | Other Training | 74500 | National Meetings of Women Network | 52,532 | 12,532 | 32,000 | 8,000 |
| MISC | Other Training | 74500 | LA-21 Women Councils Solidarity Festival | 60,000 | 0 | 30,000 | 30,000 |
| MISC | Other Training | 74500 | National Meetings of Youth Network | 68,271 | 12,271 | 40,000 | 16,000 |
| MISC | Other Training | 74500 | National LA-21 Youth Parliament | 50,000 | 0 | 25,000 | 25,000 |
| | | | <i>Training & Capacity Building Total</i> | 507,893 | 25,893 | 313,000 | 169,000 |

| Budget Category | Description | Account | Category/Description under the Project | Total Budget | Budget (2006) | Budget (2007) | Budget (2008) |
|-----------------|-----------------------------|---------|--|------------------|---------------|----------------|----------------|
| | | | REPORTING & SUNDRIES | | | | |
| MISC | Miscellaneous | 74500 | Reporting & Sundries (National) | 30,000 | 0 | 25,000 | 5,000 |
| MISC | Miscellaneous | 74500 | Reporting & Sundries (Local) | 33,365 | 0 | 23,365 | 10,000 |
| | | | Reporting & Sundries Total | 63,365 | 0 | 48,365 | 15,000 |
| | | | BUDGET SUB-TOTAL | 881,818 | 45,453 | 561,365 | 275,000 |
| | | | SUPPORT COST | | | | |
| SPCOST | Support Cost | 75110 | NGO Execution | 88,182 | 4,546 | 56,136 | 27,500 |
| SPCOST | General Management Services | 75100 | UNDP | 30,000 | 0 | 20,000 | 10,000 |
| | | | Implementation Support Cost Total | 118,182 | 4,546 | 76,136 | 37,500 |
| | | | BUDGET SUB- TOTAL | 1,000,000 | 50,000 | 637,500 | 312,500 |
| | | | TOBB COST-SHARING CONTRIBUTION | | | | |
| SERCT | Service Contracts | 72100 | Demonstration Projects for Localizing MDGs | 400,000 | 0 | 200,000 | 200,000 |
| SERCT | Service Contracts | 72100 | Dissemination and Promotion of MDGs | 50,000 | 0 | 30,000 | 20,000 |
| SPCOST | General Management Services | 75100 | UNDP | 25,000 | 0 | 25,000 | 0 |
| MISC | Implementation Support Cost | 74500 | UNDP | 25,000 | 0 | 15,000 | 10,000 |
| | | | DEMONSTRATION PROJETS TOTAL | 500,000 | 0 | 270,000 | 230,000 |
| | | | BUDGET TOTAL | 1,500,000 | 50,000 | 907,500 | 542,500 |

United Nations Development Programme

C/S Schedule of Payments

Project: TUR/00053165 – Localizing the MDGs
 Main Source of Funds: UNDP-IPF / TRAC – (Trac. 1.1.1. & 1.1/Line 1.2)
 AOS Source of Funds:
 Executing Agency: NGO (NATL) Non-Governmental Organization
 Budget Currency: USD

| Subline | Donor | Year | Date | Budgeted Amount | Balance |
|---------|------------------|------|------------|-----------------|--------------|
| 101.01 | TOBB | 2007 | | | |
| | | | 01/05/2007 | | 0.00 |
| | | | | 270,000.00 | 270,000.00 |
| 101.01 | UCLG-MEWA | 2007 | | | |
| | | | 01/07/2007 | | 0.00 |
| | | | | 50,000.00 | 50,000.00 |
| 101.01 | Min. of Interior | 2007 | | | |
| | | | 01/03/2007 | | 0.00 |
| | | | | 600,000.00 | 600,000.00 |
| 101.01 | UCLG-MEWA | 2007 | | | |
| | | | 01/09/2007 | | 0.00 |
| | | | | 100,000.00 | 100,000.00 |
| 101.02 | TOBB | 2008 | | | |
| | | | 01/01/2008 | | 0.00 |
| | | | | 230,000.00 | 230,000.00 |
| 101.02 | UCLG-MEWA | 2008 | | | |
| | | | 01/02/2008 | | 0.00 |
| | | | | 50,000.00 | 50,000.00 |
| | Grand Total | | | 1,300,000.00 | 1,300,000.00 |

Note 1: Payments are due in advance of project activities and not later than the dates given in the Payment Schedule.

Note 2: Payment in US\$ is to be made to the UNDP Account (indicating project number and title):

Bank Name: Bank of America
Address: 1401 Elm St., Dallas TX 75202
Account Number: 3752207404
Account Title: UNDP Representative in Turkey (USD) Account
ACH Routing Number: 111000012 [to be used only by US-based banks using ACH payment type]
Wire Routing Number: 026009593
SWIFT Code: BOFAUS3N

Note 3: Payment in local currency rather than US Dollars is dependent upon UNDP's ability to use Turkish Liras. Clearance must be obtained from UNDP Treasury prior to acceptance. If such authorization is given, payments in Turkish Liras will be valued in US Dollar terms at the United Nations operational rate of exchange prevailing at the date of payment. Any losses incurred by UNDP owing to devaluation of the Turkish Lira against the US Dollar resulting from the acceptance of local currency prior to its full utilization, will be the responsibility of the Turkish Government. If reimbursement for such losses is not forthcoming, the value of the contribution will be reduced and the project budget also reduced accordingly. Payment in TL is to be deposited to the UNDP Account: Garanti Bankası Ankara Branch, Ankara, Account No: 1201038 (indicating project number and title).

Note 4: In the event that UNDP is unable to accept part or whole of the above cost-sharing payment, the budget will have to be reduced accordingly.

ANNEX I - STANDARD LEGAL TEXT FOR NON-SBAA COUNTRIES

The Project Document shall be implemented within the legal framework of, *inter alia*, the Revised Standard Agreement concerning technical assistance between the Government of Turkey and the United Nations Development Programme signed by the parties on 21 October 1965. In particular, the provisions of Article V, paragraph 1, obligating the Government to apply the provisions of the Convention of Privileges and Immunities shall be deemed to apply *mutatis mutandis* to technical assistance carried out in accordance with this project.

| |
|------------------------|
| COUNTRY: TURKEY |
|------------------------|

Country Program Outcome: Individual, collective and institutional capacity strengthened for participation at all levels of governance.

Country Program Output: Platforms of action for civil society and popular participation in local governance structures established and supported.

Programme Period: 2006-2010
Project Title: Localizing the UN Millennium Development Goals in Turkey through the Local Agenda 21 Governance Network
Project ID: 00053165
Project Duration: 24 months
Management Arrangement: NGO Execution (UCLG-MEWA)

| | |
|---|--------------|
| Budget (USD) | 1,500,000.00 |
| GMS | 55,000.00 |
| NGO Execution Fee | 88,182.00 |
| ISS | 25,000.00 |
| Allocated Resources | 1,500,000.00 |
| Ministry of Interior (Government of Turkey) | 600,000.00 |
| UNDP - TRAC 1.1.1 | 200,000.00 |
| Other | |
| TOBB | 500,000.00 |
| UCLG-MEWA | 200,000.00 |

Agreed by the Government of Turkey:

Agreed by UNDP:

Agreed by the Union of Chambers and Commodity Exchanges of Turkey (TOBB):

Agreed by the United Cities and Local Governments Middle East and West Asia Section (UCLG-MEWA):
